City of Andover

Request for Special Permit
for the Consumption of Alcohol on City Owned Property

Facility Requested:_____

Reservation Name:_____

Applicant Name:_____

Street Address:_____

Primary Phone_____ Secondary Phone_____

Type of Function:_____

Date of Function:_____ Time_____

1. There is a $50.00 application fee.
2. An additional $200 damage/cleaning deposit is required. The applicant is responsible for damage to facilities or grounds by any person in attendance.
3. The applicant is responsible to assure that no one under the age of 21 will be served or consume alcohol.
4. The applicant assumes responsibility for any person whose conduct is objectionable, disorderly, or disruptive, and shall further be financially responsible for any loss, damage, or injury to persons or property during the function. The City of Andover reserves the right to remove any persons for any reason.
5. The use of alcoholic beverages on city owned property shall be in conformance with Kansas State laws and the Code of the City of Andover.
6. Permits for alcohol on Andover Central Park grounds will only be considered for approval for City sponsored events.
7. Applicants granted a permit for Andover Central Park grounds will be required to provide the City with a certificate of liability insurance in the amount of $500,000 with the City of Andover additionally insured.

I understand and assume all responsibility and liability and agree to all rules and regulations provided by the City of Andover for the rental of said facility.

_____

Applicant Signature Date

Attach a copy of the facility reservation form and the signed Policy Use Agreement.