



PLANNING & ZONING
1609 E. CENTRAL AVE.
POB 295
ANDOVER, KS 67002
316.733.1303

SITE PLAN REVIEW COMMITTEE MINUTES
MARCH 2, 2021 | 6:00pm
VIRTUAL MEETING*

1. CALL TO ORDER

Chairperson Doug Allison called the meeting to order at 6:03 pm.

2. ROLL CALL

Committee Members in attendance: Doug Allison, Homer Henry, Brandon Wilson, and Todd Woolsoncroft. Members Dave Foley, Don Kimble, and Vu Nguyen were absent. Staff in attendance: Jennifer McCausland, City Administrator, Lance Onstott, Assistant City Administrator; Les Mangus, Director of Community Development; and Justin Constantino, Assistant Director of Community Development.

3. APPROVAL OF THE MINUTES OF THE FEBRUARY 2, 2021 MEETING

Homer Henry made a motion to approve the minutes of the February 2, 2021 meeting as presented. Motion seconded by Todd Woolsoncroft. Motion carried 4/0.

4. COMMUNICATIONS

A. COMMITTEE & STAFF REPORT

None.

B. POTENTIAL RESIDENTIAL DEVELOPMENT REPORT

None.

5. AGENDA

5.1 SP-2021-01 – REVIEW OF ANDOVER HIGH SCHOOL SIGNAGE AND LANDSCAPE FOR THE PROPERTY GENERALLY LOCATED 1744 N. ANDOVER ROAD, ANDOVER, KANSAS

Member Brandon Wilson stated that he would be abstaining from voting on the agenda item.

Troy Hertel of SJCF Architecture, representing the applicant, stated that Andover High School would be installing two attached signs and a monument sign located approximately 10 feet from the property line on the South entrance. Mr. Hertel stated that the monument sign would have a brick base and aluminum panel, with the brick and aluminum matching the building.

Chairperson Allison asked about the color of the horizontal lines on the monument sign. Mr. Hertel stated that the lines would have an aluminum finish.

Mr. Henry asked if the colors on the monument sign would be gray on gray. Mr. Hertel said no, the contrast would match the mezzanine area of the high school.

Mr. Wilson asked how the monument sign would be lit. Mr. Hertel stated that the sign would be lit with ground-mounted light fixtures.



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Mr. Woolsoncroft asked if the lighting would be consistent with other monument signage on the subject property. Mr. Hertel said yes, however these light fixtures would be mounted above-ground.

Mr. Wilson asked if the effectiveness of the lighting would be limited by the proposed landscaping. Mr. Hertel said no.

Mr. Wilson stated that the "Andover High School" words on the signage appear to run together and that the applicant should consider spacing the letters. Mr. Hertel said that spacing will be considered to make sure that the letters are legible.

Mr. Henry asked if the signage would be similar to the signage at Andover Central High School. Mr. Mangus stated that the signs are similar brick monuments with brushed aluminum raised letters, but the sign at Andover Central High School has a 20-year difference in aesthetics.

Mr. Henry asked why the "Andover High School" letters are blue on the attached building signage but only "Andover" is blue on the monument sign. Mr. Hertel stated that they presented several different image options to the applicant and the applicant liked that color difference the best.

Homer Henry made a motion to approve the Andover High School signage and landscaping as presented. Motion seconded by Todd Woolsoncroft. Motion carried 3/0/1.

6. MEMBER ITEMS

Mr. Henry asked if there were any training opportunities on the agenda. Mr. Constantino stated that staff will utilize training opportunities for future Site Plan Review Committee meetings when no other items of business are on the agenda. Mr. Constantino stated that staff is open to suggestions from Site Plan Review Committee members regarding different continuing education topics.

Mr. Henry asked if the Site Plan Review Committee would be going to a digital packet format soon. Mr. Constantino stated that he has spoken with IT Director Craig Brown and the transition from paper packets to digital packets was in progress.

7. ADJOURN

Doug Allison made a motion to adjourn. Motion seconded by Todd Woolsoncroft. Motion carried 4/0. The meeting was adjourned at 6:23 pm.

Respectfully submitted by:

Justin Constantino
Assistant Director of Community Development

Approved on the __ day of _____, 2021 by the Site Plan Review Committee, City of Andover.