

City of Andover  
1609 E Central Ave  
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Andover, KS 67002



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**FEE: \$20 PER SIGNAGE**

### CITY OF ANDOVER – NON-PERMANENT SIGN PERMIT APPLICATION

This application is for permitting “Hand-Portable,” “Short-term,” and/or “Temporary” signs, which are **not** exempt from regulation as stated under the City of Andover’s Unified Development Manual, Part 2 – Unified Development Ordinance, Zoning Regulations, Article 8 *Signs*, Section 104-B.

**Upon approval of this application, per Section 107-B of the above listed Zoning Regulations, the applicant will be responsible for displaying the sign permit sticker issued by the City, on the bottom left-hand corner of the front of the permitted sign(s), before it is publicly displayed. Any permitted sign(s) displayed beyond the sign permit’s expiration date will be in violation of the Zoning Regulations.**

PROJECT ADDRESS \_\_\_\_\_

OWNER NAME & PHONE \_\_\_\_\_

INSTALLER NAME \_\_\_\_\_

INSTALLER PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

E-MAIL \_\_\_\_\_

USE OF BUILDING \_\_\_\_\_ Residential / Commercial / Industrial

DESCRIPTION OF WORK \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**A plot plan providing dimensions, and indicating the placement of the sign(s) is required to accompany this application.**

### **PERMIT APPROVAL REQUIRED BEFORE STARTING ANY WORK**

*I/we, the undersigned hereby certify and know that I/we have examined this application and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complies with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.*

The **QUALIFIED PERSON** must always sign.

\_\_\_\_\_  
(Print) Name of Contractor

\_\_\_\_\_  
Signature of Contractor                      Date

\_\_\_\_\_  
(Print) Name of Owner

\_\_\_\_\_  
Signature of Owner                      Date